

U.S. GENERAL SERVICES ADMINISTRATION
OFFICE OF MISSION ASSURANCE

OMA - Operations Division - GS-14-0089 Emergency Management Specialist
Interview Questions

Step 1: State what the position being interviewed is, "Provide title, grade, brief description and location of position".

Step 2: Provide the names and titles of the other evaluators (if additional evaluators) so the applicant knows others are on the call.

Step 3: Question and answer period

Step 4: Ask applicants if they have any questions on the position, division, etc.

Step 5: Wrap up the interview and if and when a short list will be determined, and if the person makes it to the next round, whether face to face, via Conference Bridge etc.

Step 6: While fresh in each evaluator's memory and notes, determine final consensus and input notes by color into the document by each evaluator.

Note: Please rate the member on a scale of 1 to 5 with 5 being the highest.						1	2	3	4	5
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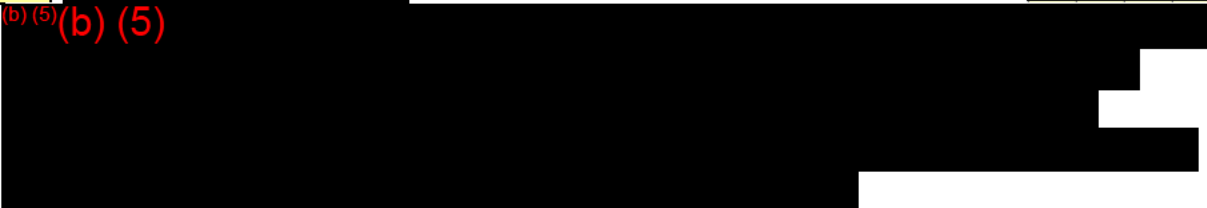
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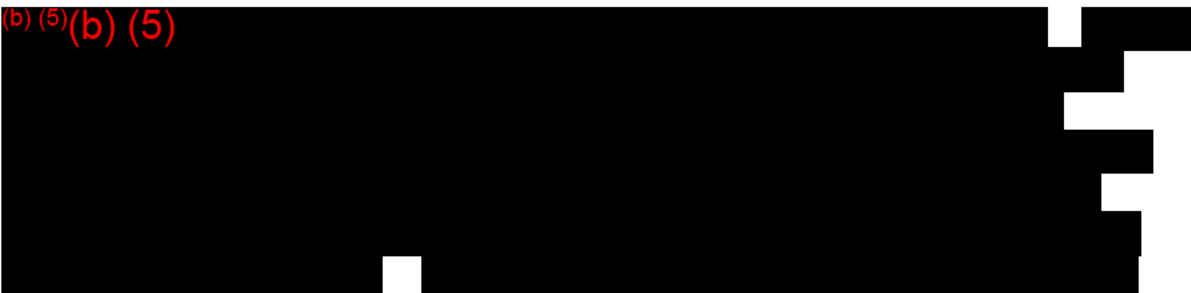
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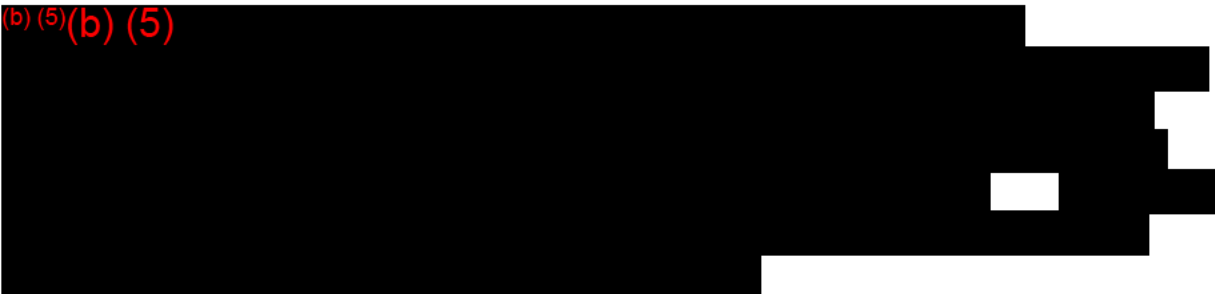
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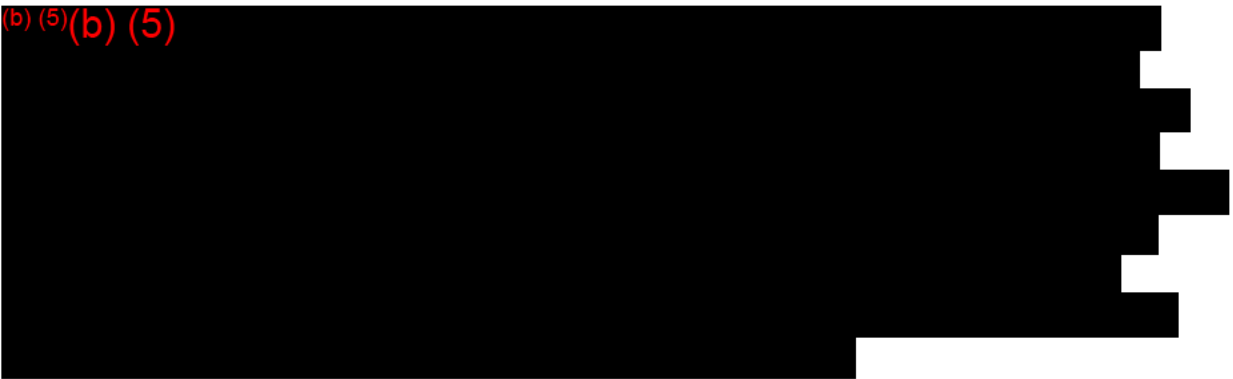
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Note: At the conclusion of the interview, thank the interviewee for participating and inform him/her of the next steps in the selection process.

<i>Name of Interviewee:</i>	Rebecca Schultz	<i>Current Activity:</i>	30.6
<i>For Position:</i>	OMA – Mission Resilience Division – Emergency Management Specialist, GS-0089-14	<i>Total Points:</i>	35
<i>Interviewed By:</i>	(b) (5)	<i>Interview Date:</i>	1/11/2021